

Minutes of the meeting of the Human Resources Committee of the Board of Directors of the Cook County Health and Hospitals System (CCHHS) held Tuesday, June 18, 2019 at the hour of 9:00 A.M. at 1950 W. Polk Street, in Conference Room 5301, Chicago, Illinois.

I. Attendance/Call to Order

Chair Richardson-Lowry called the meeting to order.

Present: Chair Mary B. Richardson-Lowry and Directors Heather M. Prendergast, MD, MS, MPH and Sidney A. Thomas, MSW (3)

Telephonically

Present: Director Mary Driscoll, RN, MPH (1)

Absent: None (0)

Director Thomas, seconded by Director Prendergast, moved to allow Director Driscoll to participate in the meeting telephonically as a voting member. THE MOTION CARRIED UNANIMOUSLY.

Additional attendees and/or presenters were:

Jeff McCutchan –General Counsel

Wayne Wright – Director of Organizational
Development and Training

Barbara Pryor –Chief Human Resources Officer

Deborah Santana – Secretary to the Board

John Jay Shannon, MD – Chief Executive Officer

The next meeting of the Committee will be held on Tuesday, August 20, 2019 at 9:00 A.M.

II. Public Speakers

Chair Richardson-Lowry asked the Secretary to call upon the registered public speakers.

The Secretary responded that there were none present.

III. Action Items

A. Minutes of the Human Resources Committee Meeting of April 16, 2019

Director Thomas, seconded by Director Prendergast, moved to accept the minutes of the meeting of the Human Resources Committee of April 16, 2019. THE MOTION CARRIED UNANIMOUSLY.

B. Any items listed under Sections III and VI

IV. Report from Chief Human Resources Officer (Attachment #1)

Barbara Pryor, Chief Human Resources Officer, reviewed her report, which included information on the following subjects:

- Increase Quality of Candidates
- Hiring Fair
- Preferred Qualification Preference
- Telephone Screening Process
- Workforce Development
- Metrics:
 - HR Performance Data
 - HR Activity Report through 5/31/19
 - Separations by Classification through 5/31/19
 - Open Vacancies
 - Hiring Snapshot through 5/31/19
 - Appendix – Nursing and Finance Hiring Snapshot through 5/31/19

Ms. Pryor and Wayne Wright, Director of Organizational Development and Training, provided additional information on the subject of Workforce Development and the Connecting Adolescents to Resources / Education / Employment (C.A.R.E.) Program. Ms. Pryor stated that this initiative, which starts this summer, is funded through a grant from the Michael Reese Health Foundation, and its purpose is to build the future pipeline of healthcare workers from the communities that Cook County Health serves. Mr. Wright noted that the Chicago Public Schools system is involved in the initiative; there are ten (10) high schools within the Chicago Public Schools that provide specific healthcare programs, and CCH is working with all ten (10) of them. Chair Richardson-Lowry inquired whether a status report can be provided at the August 20th Human Resources Committee Meeting. Ms. Pryor indicated that the program wraps up on August 29th, so she can provide a mid-term report for the August meeting.

V. Closed Meeting Items

- A. Report from Chief Human Resources Officer**
- B. Discussion of personnel matters**
- C. Update on labor negotiations**
- D. Discussion of litigation matters**

The Committee did not recess into a closed meeting.

VI. Adjourn

As the agenda was exhausted, Chair Richardson-Lowry declared the meeting
ADJOURNED.

Respectfully submitted,
Human Resources Committee of the
Board of Directors of the
Cook County Health and Hospitals System

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Mary B. Richardson-Lowry, Chair

Attest:

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Deborah Santana, Secretary

Requests/Follow-up:

Follow-up: Mid-term report on the C.A.R.E. Program to be provided at the August 20th Human Resources
Committee Meeting. Page 2